

Step 5: Learning Plan Evaluation

Purpose

The final step follows completion of the Learning Activities Log (Step 4) and occurs at the end of the recertification cycle. It is a self-evaluation of the degree to which you met your Learning Plan (Step 3). The purpose of this step is to evaluate what you have learned and how you have applied this learning. The outcome is the completed evaluation of the effectiveness of your Learning Plan and CPE activities.

You may wish to use this information for the Professional Self-Reflection (Step 1), of your next professional development cycle. In this way, the process becomes continuous improvement.

Requirements

Do *not* submit your Learning Plan Evaluation worksheet (Step 5) to CDR. It is for your use in the evaluation of your continuing education.

On your Learning Activities Log (Step 4) you described the application of learning that was derived from each of your CPE activities. Use it to facilitate evaluation of your Learning Plan and the CPE activities used during this recertification cycle.

Instructions

What progress did I make toward accomplishing my professional goals?

Refer to your Learning Plan (Step 3) and list your goals in the left-hand column.

Reflect upon the progress you've made toward your goals and describe this progress in the right-hand column. The following may be useful:

- Consider how your level of knowledge or skill has changed as a result of your CPE activities.
- Which kinds of learning activity types were more useful to you (do you have a preferred learning style)?
- Which CPE providers did you find produced materials or activities that worked best for you?
- Evaluate the impact of your learning activities on your professional practice.
- Determine whether you have met each goal and whether you wish to use some of the same goals in your next 5-year recertification cycle.

In Appendix F you can see how the sample practitioners have completed their Learning Plan Evaluation (Step 5).